



**MILWAUKEE COUNTY REVOLVING LOAN APPLICATION**  
**FOR SERVICE FIRM**

**A. GENERAL INFORMATION**

1. Business Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_ Telephone No. \_\_\_\_\_  
( ) \_\_\_\_\_

2. Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

3. Contact person \_\_\_\_\_ Residence address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Residence Telephone No. ( ) \_\_\_\_\_

4. Number of years in the contracting business? \_\_\_\_\_

5. Type of Business Structure: \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation \_\_\_\_\_ Other: \_\_\_\_\_

6. Ownership and officers of the firm: Identify those who own 5% or more of the firm's shares and/or are an officer of the firm.

Name	Yrs. of Ownership	% of Ownership	Voting Percentage	Title/Office
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

7. Control of firm: Identify by name, sex and title in the firm those individuals (including owners and non-owners) who are responsible for day-to-day management and policy decision-making including, but not limited to those with prime responsibility for:

<u>Name</u>	<u>Title</u>	<u>Years of Experience</u>
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Financial Decisions: \_\_\_\_\_

Management Decisions: \_\_\_\_\_

Estimating: \_\_\_\_\_

Marketing & Sales: \_\_\_\_\_

Purchasing: \_\_\_\_\_

Field Management: \_\_\_\_\_

Hiring and Firing: \_\_\_\_\_

8. List the firm's principals or key employees with experience in services provided by the firm, such as project managers, estimators, superintendents.

<u>Name</u>	<u>Present Position</u>	<u>Years of Experience</u>	<u>Age</u>	<u>Education</u>	<u>Type &amp; size of work Handled &amp; position</u>	<u>List two Employers</u>
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

9. In what class(es) of services do you specialize?

\_\_\_\_\_

\_\_\_\_\_

10. Description of firm's major capital assets, including land, buildings, major equipment, vehicles, office equipment, furniture and fixtures etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **B. WORK PROGRAM**

11. Give a list of the six most important contracts you have completed during the past 5 years.

<u>Firm/Organization</u>	<u>Nature of Services</u>	<u>Approximate Contract Price</u>	<u>Year Completed</u>
_____	_____	_____	_____
_____	_____	_____	_____

12. Give information below (or in a separate schedule) about all contract work under way, or for which contractor is committed?

Nature of <u>Firm/Organization</u>	Approximate	Year	<u>Services</u>	<u>Contract Price</u>	<u>Completed</u>

13. Gross sales (last three years): 20\_\_ \$\_\_\_\_\_, 20\_\_ \$\_\_\_\_\_, 20\_\_ \$\_\_\_\_\_

14. What is the greatest amount, in dollars, of work on hand that you have ever had at one time? \_\_\_\_\_

15. What size contracts do you think your firm is best qualified to handle? \_\_\_\_\_

16. How many at once? \_\_\_\_\_

17. What insurance companies have provided insurance coverage for your firm, kind of coverage, and in what amounts?

<u>Type of Coverage</u>	<u>Insurance Company</u>	<u>Amount</u>	<u>Overall Limit</u>

### **C. CREDIT INFORMATION**

18. At what bank(s) have you established lines of credit or availed of term loans?

<u>Bank Name</u>	<u>Address</u>	<u>Loan Officer</u>	<u>Max. Line/ Term Loan</u>	<u>Security Offered</u>

19. Information regarding any and all existing liens, including any tax liens, both for the business and any of the owners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

20. List names of principal suppliers.

<u>Name</u>	<u>Address</u>	<u>Contact Person</u>	<u>Telephone No.</u>

21. Description of any pending lawsuits or judgments against the firm or any of the owners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

22. Description of any contingent liabilities of the firm as guarantor, endorser or co-maker. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **D. LOAN INFORMATION**

23. Amount of loan requested. \$ \_\_\_\_\_ Term \_\_\_\_\_

24. Specify the county project or contract involved: \_\_\_\_\_  
\_\_\_\_\_

25. State purpose for which the loan is requested. Describe intended use of the funds (provide a detailed breakdown):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

26. Collateral being offered as security for the loan (in addition to the County contract)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**AFFIDAVIT**: The undersigned certifies that the foregoing statements made as part of the loan application are true and correct.

\_\_\_\_\_  
Signature of Authorized Applicant's Representative      Print or Type Name of Authorized Applicant's Representative      Date

**NOTARIZATION**: State of Wisconsin, County of Milwaukee. On this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, before me appeared (Name) \_\_\_\_\_ that he/she was properly authorized by (Name of Firm) \_\_\_\_\_ to execute this Affidavit and did so as his or her free act and deed.

(SEAL) Notary Public \_\_\_\_\_  
My Commission Expires \_\_\_\_\_